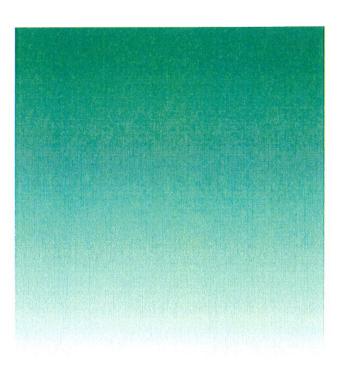
# AGENDA WORKFORCE DEVELOPMENT BOARD MAY 22, 2019





"Your Workforce Resource"

A proud partner of the America\*sJobCenter network of California\*\*

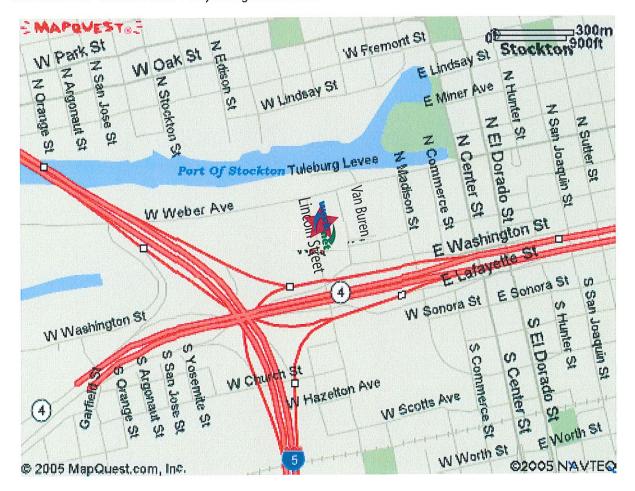


# Directions to 56 South Lincoln Street From Highway 99

From Highway 99, take Highway 4 toward Interstate 5 (The Crosstown Freeway). Take the El Dorado Street/Downtown Stockton exit. Go straight onto East Washington Street (one way). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.

From Interstate 5

From Interstate 5, take Highway 4 toward Highway 99 (The Crosstown Freeway). Take the Downtown Stockton exit. Go straight on East Lafayette Street (stay in left hand lane). Turn left on South El Dorado Street, turn left at the next light (East Washington Street). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.





## AGENDA WORKFORCE DEVELOPMENT BOARD MAY 22, 2019

Dear Workforce Development Board Members:

Attached is your agenda for the May 22, 2019 meeting of the Workforce Development Board (WDB).

The meeting will be held:

DATE:

Wednesday, May 22, 2019

TIME:

7:30 – 9:00 a.m.

(Breakfast served at 7:00 a.m.)

PLACE:

WorkNet Building

56 S. Lincoln Street

Stockton, CA

If you have any questions, please call me at 468-3511.

Sincerely,

JOHN M. SOLIS

EXECUTIVE DIRECTOR

JMS:gg

# AGENDA WORKFORCE DEVELOPMENT BOARD

May 22, 2019 - 7:30 a.m. Stockton WorkNet Center 56 S. Lincoln Street, Stockton, CA

### **ROLL CALL**

### **APPROVAL OF MINUTES**

### STATEMENTS OF CONFLICT OF INTEREST

### **PUBLIC COMMENT**

### **ACTION ITEMS**

- A-1 Approval of the Two Year Modifications San Joaquin County's of Workforce Innovation and Opportunity Act Four-Year Local Plan and Regional Plan for Program Years 2017-2021
- A-2 Approval of the Update to the Workforce Innovation and Opportunity Act Memorandum of Understanding and Authorize the Chair of the Workforce Development Board to Sign
- A-3 Authorization to Renew the Agreement with ProPath, Inc., to Provide America's Job Centers of California "One-Stop Operator" Services for the Period July 1, 2019 Through June 30, 2021, Totalling \$30,000
- A-4 Accept Prison to Employment (P2E) Grant Funding for Regional Plan Implementation to Provide Resources to the Formerly Incarcerated and other Justice-Involved individuals in the amount not to Exceed \$3,021,570 and Secure Agreements with San Joaquin Valley and Associated Counties Regional Planning Unit Grant Partners

### **COMMITTEE REPORTS**

### INFORMATION ITEMS

- I-1 WorkNet Center Customer Service Survey
- I-2 Success Stories

### **DIRECTOR'S REPORT**

### **BOARD MEMBERS QUESTIONS AND COMMENTS**

### \*\*\* PUBLIC COMMENT \*\*\*

Members of the public may address the Workforce Development Board on items appearing on the agenda. The public may also address items of interest to the Workforce Development Board which are within the subject jurisdiction of the Board. However, the Workforce Development Board, in compliance with Government Code Section 54954.3(a) shall not take any action on any item not appearing on the agenda. Such items may be referred to staff or recommended for inclusion on a future agenda.

Persons wishing to address the Board must complete the Public Comment Form which may be obtained from the Clerk. Speakers are asked to limit their total presentation to a maximum of five minutes.

### \*\*\* AMERICANS WITH DISABILITIES ACT \*\*\*

In accordance with the Americans with Disabilities Act, the San Joaquin County Workforce Development Board will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact Gloria Gamez at 468-3500 at least one day in advance of the meeting.

### <u>ADJOURNMENT</u>

The next WDB meeting is scheduled for Wednesday, July 10, 2019 at the Stockton WorkNet Center.

This WIOA Title I - financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with disabilities. California Relay Service 711 or <u>1-800-735-2922</u> (English) <u>1-800-855-3000</u> (Spanish).

# APPROVAL OF MINUTES

# MINUTES OF THE WORKFORCE DEVELOPMENT BOARD

April 24, 2019 WorkNet 56 S. Lincoln Street Stockton, CA

### WORKFORCE DEVELOPMENT BOARD MEMBERS PRESENT

### Diane Vigil

Gene Acevedo
David Culberson
Les Fong
Terry Givens
Kathleen Hart
Jose Hernandez
Raul Hernandez
Anita Maldonado
Michael Mark
Michael Miller

James Mousalimas Pat Patrick Henry Peralta Tim Robertson Robin Sanborn Julian Sepulveda Greg Vincelet Ardria Weston Marcus Williams

### **MEMBERS ABSENT**

Mike Ammann Dan Ball Mayra Cuevas Carol Hirota Stephanie James Tamra Spade Sofia Valenzuela

### **GUESTS/STAFF PRESENT**

Dena Hernandez, State Council on Developmental Disabilities, North Valley Hills
John M. Solis, Employment & Economic Development Dept.
Patty Virgen, Employment & Economic Development Dept.
Elena Mangahas, Employment Development Department.
Alfredo Mendoza, Employment & Economic Development Dept.
John Lutzow, Employment & Economic Development Dept.
April Thoma, Employment & Economic Development Dept.
Peggy LaRossa, Employment & Economic Development Dept.
Mary Franks, Employment & Economic Development Dept.
Gloria Gamez, Employment & Economic Development Dept.
Tina Rangel, Employment & Economic Development Dept.
Victoria Lopez, Employment & Economic Development Dept.
Nati Martinez, Employment Development Department

Guests who failed to sign in may not be listed.

### **ROLL CALL**

The meeting was called to order by the Chair at 7:35 a.m. Roll call was taken and a quorum of the Board was present.

### APPROVAL OF MINUTES

### MOTION

Mr. Sepulveda moved and Mr. Robertson seconded to approve the December 12, 2018 Workforce Development Board meeting minutes.

M/S/C unanimously

### STATEMENTS OF CONFLICT OF INTEREST

None.

### **PUBLIC COMMENT**

None.

### **ACTION ITEMS**

A-1 APPROVAL OF SAN JOAQUIN COUNTY'S AFFILIATE JOB CENTER OF
CALIFORNIA (AJCC) HALLMARKS OF EXCELLENCE CRITERIA
CERTIFICATIONS IN COMPLIANCE WITH THE WORKFORCE INNOVATION
AND OPPORTUNITY ACT (WIOA) STATUTORY AND REGULATORY
REQUIREMENTS

Ms. Virgen summarized the information contained in the agenda item.

### **MOTION**

Mr. Williams moved and Ms. Sanborn seconded to approve San Joaquin County's Affiliate Job Center of California (AJCC) Hallmarks of Excellence Criteria Certifications in Compliance with the Workforce Innovation and Opportunity Act (WIOA) Statutory and Regulatory Requirements.

M/S/C unanimously. Dr. Kathleen Hart abstained due to a potential conflict of interest.

A-2 APPROVAL OF APPLICATION FOR LOCAL AREA SUBSEQUENT

DESIGNATION AND LOCAL WORKFORCE DEVELOPMENT BOARD

RECERTIFICATION UNDER THE WORKFORCE INNOVATION AND

OPPORTUNITY ACT

Mr. Solis summarized the information contained in the agenda item.

### MOTION

Mr. J. Hernandez moved and Mr. Williams seconded to approve the Application for Local Area Subsequent Designation and Local Workforce Development Board Recertification under the Workforce Innovation and Opportunity Act.

Michael Mark requested a correction on his title in the Application to reflect "Business Representative".

M/S/C unanimously.

### A-3 <u>AUTHORIZATION TO ACCEPT GRANT FUNDING IN THE AMOUNT OF</u> \$500,000 TO OPERATE A SUMMER TRAINING & EMPLOYMENT PROGRAM FOR STUDENTS (STEPS) WITH DISABILITIES IN SAN JOAQUIN COUNTY

Mr. Mendoza summarized the information contained in the agenda item.

### MOTION

Mr. Acevedo moved and Mr. Sepulveda seconded to approve the authorization to accept grant funding in the amount of \$500,000 to operate a Summer Training & Employment Program for Students (STEPS) with Disabilities in San Joaquin County.

M/S/C unanimously. James Mousalimas abstained due to a potential conflict of interest.

### **DIRECTOR'S REPORT**

Mr. Solis informed the Board that there will be a presentation on the Local and Regional Plan Modifications at the next WDB meeting on May 22, 2019 at 7:30 a.m.

Mr. Solis updated the Board on the Prison to Employment grant application.

Mr. Solis presented the Board with a small video presentation produced by Colorado's BOLD Move, which demonstrates Switzerland's High School Apprenticeship Program model.

### COMMITTEE REPORTS

None.

### **BOARD MEMBERS QUESTIONS AND COMMENTS**

None.

### **ADJOURNMENT**

### **MOTION**

Mr. Acevedo moved and Mr. R. Hernandez seconded to adjourn the meeting at 9:03 a.m.

M/S/C unanimously

STATEMENTS OF CONFLICT OF INTEREST

**PUBLIC COMMENT** 

# <u>ITEM #1</u>

APPROVAL OF THE TWO YEAR MODIFICATIONS SAN JOAQUIN COUNTY'S OF WORKFORCE INNOVATION AND OPPORTUNITY ACT FOUR-YEAR LOCAL PLAN AND REGIONAL PLAN FOR PROGRAM YEARS 2017-2021

DATE:

May 22, 2019

ACTION ITEM: 1

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

APPROVAL OF THE TWO YEAR MODIFICATIONS SAN JOAQUIN COUNTY'S OF WORKFORCE INNOVATION AND OPPORTUNITY ACT FOUR-YEAR LOCAL PLAN AND REGIONAL PLAN FOR PROGRAM

YEARS 2017-2021

### IT IS RECOMMENDED:

That the San Joaquin County Workforce Development Board:

- 1. Approve the two year modifications of San Joaquin County Workforce Innovation and Opportunity Act (WIOA) Four-Year Local Plan and Regional Plan for Program Years 2017-21, herein incorporated by reference (Attachment A and B).
- 2. Authorize the Chair of the Workforce Development Board (WDB) to sign all documents related to this action and to forward the recommendation of the BOS WDB and final documents to the Board of Supervisors for approval.

### Background:

The Workforce Innovation and Opportunity Act (WIOA) requires that each Local Workforce Development Area (LWDA) develop and submit, in partnership with the Chief Local Elected Official (CLEO), a comprehensive four-year Local Plan to the State. The Local Plan shall support the vision, goals and strategy described in the California Workforce Development Board (State Board) Unified Strategic Workforce Development Plan (State Plan) State Plan and shall be consistent with the State Plan. The WIOA Local Plan will be effective July 1, 2017 - June 30, 2021.

The State Board, working with all the LWDAs in the State of California, has established 14 Workforce Development Regions also known as Regional Planning Units (RPU). San Joaquin County is part of the San Joaquin Valley and Associated Counties RPU, also known as the Central California Workforce Collaborative (CCWC), which has been in existence for several decades. This RPU is comprised of eight (8) LWDAs covering 10 counties from Kern County in the south to San Joaquin County in the north including: San Joaquin, Stanislaus, Merced, Madera, Fresno, Tulare, Kings, and Kern-Inyo-Mono Counties.

The WIOA also requires that each LWDA develop and submit, in partnership with the LWDAs in the designated RPU and the CLEOs of each LWDA, a comprehensive four-year Regional Plan to the State. The Regional Plan shall also support the vision, goals and strategy described in the State Plan and shall be consistent with each of the Local Plans in the RPU. The WIOA Regional Plan will also be effective July 1, 2017 - June 30, 2021.

On March 4, 2016, the U.S. Department of Labor's (DOL) Employment Training Administration issued Training and Employment Guidance Letter (TEGL) 14-15, WIOA Requirements for the Development of Unified and Combined State Plans. This document outlined expectations for those combined plans. As a result, each LWDA was required to develop a four-year Local Plan and Regional Plan for Program Years 2017-21 consistent with the State Plan as the controlling state policy document for regional and local plans. It set State's policy direction for the development of these plans, and served as a conceptual map for Local Boards and their partners as they jointly developed the local and regional plans required by the WIOA.

The California Unified Strategic Workforce Development Plan has three policy objectives and an overarching stretch goal to facilitate the reorientation and realignment of California's workforce development programs and institutions to support a dynamic and globally successful state economy that offers all residents, including the most vulnerable, an opportunity for a higher quality of life. The narrative content of the WIOA local and regional plans should be tailored to address how Local Boards and their planning partners will help California reach its policy objectives and goals. The policy objectives of the State Plan are the following:

- Fostering "demand-driven skills attainment" Workforce and education programs need to align program content with the state's industry sector needs so as to provide California's employers and businesses with the skilled workforce necessary to compete in the global economy.
- Enabling upward mobility for all Californians, including populations with barriers to employment – Workforce and education programs need to be accessible for all Californians and ensure that everyone has access to a marketable set of skills, and is able to access the level of education necessary to get a good job that ensures both long-term economic self-sufficiency and economic security.
- Aligning, coordinating, and integrating programs and services Workforce and education programs need to economize limited resources to achieve scale and impact, while also providing the right services to customers, based on each customer's particular and potentially unique needs, including any needs for skills-development.

State Plan content can be found at the following website:

https://cwdb.ca.gov/plans\_policies/wioa\_unified\_strategic\_workforce\_development-plan/

On September 16, 2016 the State Employment Development Department's (EDD) Workforce Services Division issued Workforce Services Directive (WSD)16-07. This Directive includes planning guidance for local WDBs to develop their local and regional plans and evaluation criteria to be used for review of local and regional plans. Under the State Plan, the primary purpose of local plans and partnerships is to facilitate access to workforce development services at the local level. While regional plans and partnerships are, specifically, focused on constructing a regional training and education architecture that aligns with regional labor markets, individuals will access and experience this regional workforce architecture locally. The access will be primarily through local service delivery efforts, principally those of WIOA partners operating in the America's Job Center of California (AJCC) system, formally known as One-Stop Career Centers, but potentially

through other partners of the workforce system as well. In this regard, it is typically at the local level where services will be integrated, resources braided, and supportive services provided to individuals being served by the partners.

On June 28, 2017 the WDB approved WIOA Regional and Local Plans for Program Year 2017-2021 and forwarded them to the San Joaquin County Board of Supervisors for final approval. The San Joaquin County Board of Supervisors approved said plans on July 25, 2017 and forwarded them to the State for final approval.

On July 27, 2018, the State of California EDD they were submitted to issued Directive Number: WSD 18-01 establishing guidance and procedures for the two-year modification of Regional and Local Plans as required by the Workforce Innovation and Opportunity Act (WIOA).

Under the WIOA, a biennial update of Regional and Local Plans is required in order to ensure plans remain current and account for changes in labor market and economic conditions or in other factors affecting the implementation of the Local Plan.

The State Board has also made changes to the State Plan which required the Local Boards to update their plans to keep them consistent with the policy direction of the State Plan. Pursuant to the State Plan modification submitted to the U.S. DOL in the spring of 2018 and approved on June 11, 2018, the State Board provided guidance to Local Boards on the requirements associated with local and regional planning modifications including the following:

- Conditions and procedures for robust stakeholder engagement during the Regional and Local Plan modification process.
- Deliverables for Regional and Local Plan modifications:
- Required and elective regional plan modifications to align, coordinate, and integrate reentry and workforce services to the formerly incarcerated and other justice-involved individuals.
- Required and elective local plan modifications arising from regional or local partnerships with county human service CalFresh programs.
- Required and elective local plan modifications arising from regional or local partnerships with Local Child Support Agencies (LCSAs) to provide workforce services to unemployed, underemployed, and payment-delinquent noncustodial parents.
- Required and elective local plan modifications arising from regional or local partnerships with programs that serve individuals with disabilities, including detail on strategies to implement Competitive Integrated Employment.
- Required and elective local plan requirements pertaining to services for English Language Learners, the Foreign Born, and Refugees.

- Required regional plan content detailing compliance with State Plan guidance and state law relating to Multi-Craft Core Curriculum (MC3) pre-apprenticeship partnerships.
- Required regional self-assessment using Indicators of Regional Coordination and Alignment.
- Other changes to regional and local plans made pursuant to changes in labor market and economic conditions or in other factors affecting the implementation of local or regional plans, including modifications to negotiated performance goals.
- Submission process and Scoring Rubric.

### Community Engagement and Public Comment Process

The State Board, to ensure a greater level of meaningful stakeholder, community and service population, imposed additional requirements beyond the requirements under the Brown Act.

As such, the State Board provided additional community engagement requirements to ensure that the interests of client populations were placed at the center of planning committees as Local Workforce Development Boards (LWDB) moved forward and worked with stakeholders to modify Regional and Local Plans.

Requirements for the planning process were as follows:

- Follow applicable open meeting guidelines.
- Notification of stakeholders listed by the State Board in each RPU about public meeting and planning activities and related open events to ensure opportunities to participate.
- Stakeholders invited to participate in a series of planning forums included all of the following organizations providing services to the target populations.
- Boards must hold one listening session or planning meeting outside of regular business hours (regular business hours are presumed to be 8am-5pm Monday through Friday). This meeting should be public and made available to participants in the geographic area where the board has jurisdiction.
- RPUs and Local Boards must notify the State Board of any planning meetings, listening sessions, or other public meetings related to the planning process. This information will be collected and posted on the State Board website. The dates and times of each planning meeting, listening session, or other public meeting related to the planning process must be provided to the State Board for posting at least ten days in advance of the planning meeting, listening session, or other public meeting related to the planning process.

The State Board entered into formal partnership agreements with the following organizations with the goal of improving labor market outcomes of the target populations:

- Workforce-Corrections Partnerships: The California Department of Corrections (CDCR), the California Prison Industry Authority (CALPIA), and the California Workforce Association (CWA).
- New Partnership Agreement with CalFresh and Strengthened Partnerships with Human Service Agencies: The California Department of Social Services (CDSS), and the County Welfare Directors Association (CWDA). This new partnership builds on existing partnerships with Human Service Agencies and the California Work Opportunity and Responsibilities to Kids (CalWORK) benefits and services, and also complements the new partnership with the Immigrant and Refugee Program's employment services.
- Provision of Services to English Language Learners, the Foreign Born, and Refugees.
- State Central Labor Councils: Required compliance with State Plan guidance and State Law regarding Multi-Craft Core Curriculum pre-apprenticeship partnerships in all industry sectors; it is the policy of the State Board that pre-apprenticeship training must connect directly to apprenticeship programs approved by the California Division of Apprenticeship Standards. In the construction industry, it is also the policy of the State Board that pre-apprenticeship training utilize the Multi-Craft Core Curriculum (MC3). This is required by state law if utilizing WIOA Title I funds.

### WIOA FOUR-YEAR LOCAL PLAN FOR PROGRAM YEARS 2017-21:

The draft modification of the WIOA Four-year Local Plan for San Joaquin County was developed based on the on-going direction provided by the State and the requirements promulgated under the WIOA. Per WSD 18-01 Regional and Local Plans PY 17-21 – Two Year Modifications, the draft WIOA Four-year Local Plan for San Joaquin County was submitted for State review on March 15, 2019. It was the State's intention to request that each LWDA submit a Draft Local Plan to the State for review and input to facilitate completion of the final document which would then be submitted for approval by the LWDB. Following the State review, all local plans, including the Local Plan submitted by the will be granted conditional approval, pending additional information and the signature of the SJCWDB and the San Joaquin County CLEO. Additional information from the State is still pending. Once approved by the San Joaquin County Local Plan will be forwarded to the San Joaquin County (BOS) for approval and signature. The signed Local Plan will be forwarded to the State Workforce Development Board for final approval.

### WIOA FOUR-YEAR REGIONAL PLAN FOR PROGRAM YEARS 2017-21:

The draft modification of the WIOA Four-year Regional Plan for the San Joaquin RPU was developed based on the on-going direction provided by the State and the requirements promulgated under the WIOA. The San Joaquin Valley RPU secured the services of Workforce Services Consultant, David Shinder and John Chamberlin to coordinate and assist with the development of the Regional Plan. Per WSD 16-07, the

draft WIOA Four-year Regional Plan for the San Joaquin Valley RPU was submitted for State review on March 15, 2019. Following the State review, the SJCWDB was notified of conditional approval on August 30, 2019 pending the approval of the full State Workforce Development Board on May 22, 2019.

The development of the San Joaquin County Local Plan and the San Joaquin Valley RPU Regional Plan consisted of three (3) phases:

### I. An Aggressive Public Relations Campaign

An aggressive multi-media outreach effort to inform all possible stakeholders in the community who may deliver services and receive benefit from the One-Stop Service Deliver System. Memorandums and/or letters were sent to key stakeholders to build an awareness of plan development and the solicitation for input.

### II. Engagement in Public Forums and Meetings

Forums were conducted to solicit input from stakeholders through:

- Public Workshops
- Presentations
- Meetings with Core Partners
- Targeted Forums
- WDB Retreat
- Individual Meetings with Partner Agencies

Several Stakeholder Forums were held with the public and required partners. The invitations for these forums conveyed the importance of the need to solicit input from the community, labor, businesses, and education in order to prepare and fulfill the expectation of business needs, now and in the future.

The WDB held a retreat focused on the WIOA and the development of the Local and Regional Plans. The information shared with WDB members and invited strategic and required core partners in attendance included a timeframe for the development of the plans, the relationship between the local and regional plans, and a description of the public comment period for both plans.

Also discussed was the local WDB priorities to ensure that San Joaquin County is working toward reaching the overarching goal of producing a million "middle-skill" industry-valued and recognized post-secondary credentials between 2017 and 2027. All WDB meetings were open to the public.

Progress reports were provided to the BOS, the WDB, and at partnership meetings. Several of the strategic stakeholder sessions were scheduled immediately following the meetings with community partnership and service providers, thus maximizing public and stakeholder attendance and input.

The local plan process, timelines, and opportunity for public input was shared with members and the public during the WDB meetings held preceding the public comment period.

### III. Aggressive Effort to Inform Critical Stakeholders of Public Comment Period

The required 30-day public comment period for the draft local plan was published in *The Record* newspaper on February 1, 2019. The draft plan was also available for public review through the San Joaquin County WorkNet website and at each of the five AJCCs in San Joaquin County. The public review period ended on March 2, 2019. Any comments received during the public review that represent disagreement with the plan are required to be included with the plan when submitted to the State. There were no dissenting comments received.

The Draft Local Plan was provided to: Chief Local Elected Officials, strategic and required partners and recipients of services. Copies were released to all stakeholders in the following manner:

Notification via mail and e-mail, not only providing an electronic copy of the Local and Regional Plans to the BOS, the WDB, Economic Development Association, San Joaquin Delta College, County Office of Education and strategic partners, but also providing a link to the Local and Regional Plans online to ensure recipient would be able to access the plan electronically.

The WDB 2017-2021 WIOA Draft Local Plan and San Joaquin RPU Regional Plan was posted online at the following address: <a href="www.sjcworknet.org">www.sjcworknet.org</a> for the required public comment period.

Both the Local Plan and the Regional Plan are submitted for the WDB's consideration. Once approved by the WDB, the plan will be forwarded to the San Joaquin County Board of Supervisors as required under WIOA. The approved Local Plan and Regional Plan must be received by the State Workforce Development Board by August 1, 2019.

Access to the 4-Year WIOA Local Plan for San Joaquin County for PY 2017-2021 and the 4-Year WIOA Regional Plan modification that includes San Joaquin County for Program Year 2017-2021 is available through the link below.

### http://sjcworknet.org/WIOAresources.asp

This process follows direction from the State Board and is in accordance with the Workforce Innovation and Opportunity Act of 2014 (WIOA) Section 106(c).

### FISCAL IMPACT:

There is no fiscal impact for the approval of this Action Item by the WDB.

### **ACTION TO BE TAKEN FOLLOWING APPROVAL:**

1. The Local Plan and Regional Plan will be signed by the WDB Chair and forwarded to the Board of Supervisors for their consideration and approval.

<ol><li>Once approved by the be submitted to the State of California's \</li></ol>	State Workford	ce Developmer	nt Board for f		
ACTION TAKEN: APPRO	)VED:	_ DISAPPROV	/ED:	OTHER:	
BY:			DATE:		
MOTIONED BY:		SECO	NDED BY:		
YES:					
NO:					

# <u>ITEM #2</u>

APPROVAL OF THE UPDATE TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT MEMORANDUM OF UNDERSTANDING AND AUTHORIZE THE CHAIR OF THE WORKFORCE DEVELOPMENT BOARD TO SIGN

DATE:

May 22, 2019

ACTION ITEM: 2

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

APPROVAL OF THE UPDATE TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT MEMORANDUM OF UNDERSTANDING AND AUTHORIZE THE CHAIR OF THE WORKFORCE DEVELOPMENT

**BOARD TO SIGN** 

### IT IS RECOMMENDED:

That the Workforce Development Board (WDB) approve the attached Update to the Workforce Innovation and Opportunity Act (WIOA) Memorandum of Understanding (MOU) and authorize the Chair of the WDB to sign.

### REASONS FOR RECOMMENDATION

### Background:

On July 22, 2014, President Obama signed into law the WIOA, reauthorizing the One Stop Center Service Delivery System for Workforce Development. The WIOA replaces the Workforce Investment Act (WIA) and is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. The WIOA went into effect on July 1, 2015.

The WIOA strengthens the ability of our public workforce system to align investments in workforce, education, and economic development with regional, in-demand jobs. It also focuses on the importance of providing customers with access to quality Comprehensive One-Stop Centers that connect them with the full range of services available in their communities.

In accordance with the WIOA Joint Final Rules Section 678.305, in order to establish a high quality one-stop center for workforce service delivery system development and enhance collaboration among partner programs, the WIOA requires Local Boards to develop MOUs with all America's Job Centers of California (AJCC) required partners within their Local Workforce Development Area (LWDA). These MOUs serve as a functional tool as well as visionary plan for how the Local Board and AJCC partners will work together to create a unified comprehensive service delivery system that best meets the needs of their shared customers.

During the initial negotiation process of these MOUs, the State of California's Workforce Development Board separated the development process into two distinct phases. Phase

I addressed service coordination and collaboration among all AJCC partners and focused on the shared customers and shared services. Phase II addressed how to sustain the unified system through the use of resource sharing and joint cost funding and focused on the shared costs, including the Infrastructure Funding Agreement (IFA) and other system costs budget for comprehensive and affiliate/specialized AJCCs. For this MOU process, Local Areas submitted a MOU that addressed shared customers, services, and costs.

The State Employment Development Department (EDD) provided guidance and laid the groundwork for LWDAs to execute an MOU in order to meet the key elements required by the Department of Labor (DOL). MOUs were required to contain assurances that the MOU would be reviewed and updated every three years with an annual review to ensure it contains up-to-date information regarding funding, delivery of services, and changes in the signatory official of the Local Board, CEO, or AJCC partner(s). The IFA must be reviewed annually. If any significant changes have occurred, an amendment must be made to any relevant part(s) of the MOU and any affected partners must sign to the amendment(s). Significant changes include actions that would affect the proportionate shares of the co-located partners, such as a partner either moving into or out of an AJCC.

On January 20, 2016, the EDD, Workforce Services Division (WSD), released Directive WSD15-12 - WIOA Memorandums of Understanding. The Directive provided Local Boards with guidance on the development of the MOU, the required partners to the MOU, the coordination of services offered by the partners, the time lines for completion of the MOU Phases (I and II), and a sample MOU for use by the Local Boards. On May 25, 2016, the WDB unanimously approved the Phase I of the MOU and recommended the document be submitted to the San Joaquin County Board of Supervisors (BOS) for approval and signature. On June 28, 2016, the BOS approved the Phase I MOU and the fully executed MOU was sent to the State Board.

On October 16, 2016, State EDD WSD, released Directive WSD16-09 - WIOA Phase II Memorandums of Understanding — Comprehensive America's Job Center of California (AJCC). The Directive provided guidance and established the procedures regarding WIOA Phase II MOU for AJCC locations. On August 3, 2017, the Executive Committee, acting on behalf of the WDB unanimously approved WIOA Phase II MOU for the Comprehensive AJCC and recommended the document be submitted to the San Joaquin County BOS for approval and signature. On August 22, 2017, the BOS approved the WIOA Phase II MOU for the Comprehensive AJCC and the fully executed MOU was sent to the State Board.

On June 14, 2017, State EDD WSD, released Directive WSD16-22 - WIOA Phase II Memorandums of Understanding – Affiliate and Specialized AJCCs. The Directive provided guidance and established the procedures regarding WIOA Phase II MOU for Affiliate and Specialized AJCC locations. On May, 23, 2018, the WDB unanimously approved WIOA Phase II MOU for the Affiliate AJCCs and recommended the document be submitted to the San Joaquin County BOS for approval and signature. On June 12, 2018, the BOS approved the WIOA Phase II MOU for the Affiliate AJCCs and the fully executed MOU was sent to the State Board.

### 2019-2021 MOU Update Development:

On April 4, 2019, in anticipation of the release of the State EDD WSD Directive, an initial MOU Update Development meeting was held for all partners. On April 30, 2019 the State EDD WSD, released Directive WSD18-12 – WIOA Memorandums of Understanding which consolidated the Phase I and Phase II MOU process and provides guidance for LWDAs in reviewing and updating their AJCC MOUs, including the IFAs.

The three major components of each MOU are as follows:

- 1. Shared Customers
- 2. Shared Services
- 3. Shared Costs

Local Areas were encouraged to utilize their existing MOUs as a foundation to negotiate the three major components; working with all of the required partners in the Local Area to develop an agreement regarding the operations of the local system and building upon them to determine how to best support the established service delivery model with an updated IFA that addresses shared resources and costs.

### **Determining Benefit Received by Partners**

Local Boards were required to determine whether an AJCC partner is receiving benefit from the AJCC or system. If benefit is being received, the AJCC partner's proportionate share of infrastructure costs must be calculated in accordance with Uniform Guidance and based on a reasonable cost allocation methodology, whereby infrastructure costs are charged to each partner in proportion to their use of the AJCC(s). All costs must be allowable, reasonable, necessary, and allocable (WIOA Joint Final Rule Section 678.715).

Partners who are physically co-located in the AJCC(s) are considered to receive a direct benefit that is allocable, therefore, they must contribute their proportionate share towards infrastructure costs. Partners who are not physically co-located in the AJCC may also be receiving benefit from the AJCC system. However, that benefit still has to be clearly allocable by way of reliable data and a cost methodology that demonstrates the partner's usage of and benefit from the center and its services.

Currently, there is not a statewide data tracking system that can provide accurate and reliable data for allocating the benefit received by non-co-located partners, such as the number of referrals to and from the AJCC and/or usage of AJCC based services and usage of the AJCCs. In order to remain in compliance with Uniform Guidance cost allocability rules, the requirement to contribute to infrastructure costs at this time only applies to those partners who are physically co-located in the job centers.

The state is in the process of implementing the requisite statewide data tracking system, and once such data is available, all non-co-located partners who are receiving benefit from the job centers will also be required to contribute their proportionate share towards infrastructure costs. Consequently, in accordance with state Directive WSD18-12, the Updated MOU must include an assurance from all non-co-located partners that they agree to pay their proportionate share of infrastructure costs once sufficient data is available and the state can determine a methodology to assess cost.

It is important to note that non-co-located partners are still required to contribute to other system costs based on their proportionate share of applicable career services as identified in the Updated MOU, as well as any additional line items the Local Boards and AJCC partners agree to include in the other system costs budget.

Other System Costs, as specified in State Directive WSD18-12, may be included if agreed upon by all parties. As final negotiations with the State EDD continued, agreement was not reached on our proposed Other System Costs for One-Stop Operator and Personnel that benefit the Comprehensive AJCC Stockton Center. This will continue to be a subject of negotiations over the next year and the MOU may be amended in the future. The State EDD has directed job service staff co-located in the comprehensive center not to include personnel related cost at this time, since it will require the negotiation of cost allocation methodology, requiring a thorough review of each position and more direction from the State Agency.

The parties to the agreement finalized the attached draft. The final draft Updated MOU, including IFAs is attached and recommended for WDB approval and signature by the WDB Chair. Once approved and signed, the Updated MOU will be forwarded to the San Joaquin County Board of Supervisors for their consideration, approval, and signature.

To comply with the Directive WSD18-12, the completed MOU must be submitted to the State by June 30, 2019. The signed MOU represents completion of the development process described in the Directive.

### ACTION TO BE TAKEN FOLLOWING APPROVAL

1.	WDB Chair to sign MOU.	(May 22, 2019)
2.	Obtain signatures of MOU partners.	(May/June 2019)
3.	Submit for BOS approval and signature.	(June 2019)
4.	Submit signed MOU to the State	(June 30, 2019)

ACTION TAKEN: APPROVED:	_ DISAPPROVED:	OTHER:
BY:	DATE:	
MOTIONED BY:	SECONDED BY:	
YES:	6	
NO:	9	

# **ITEM #3**

AUTHORIZATION TO RENEW THE AGREEMENT WITH PROPATH, INC., TO PROVIDE AMERICA'S JOB CENTERS OF CALIFORNIA "ONE-STOP OPERATOR" SERVICES FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2021, TOTALLING \$30,000

DATE:

May 22, 2019

ACTION ITEM: 3

TO:

San Joaquin County Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

AUTHORIZATION TO RENEW THE AGREEMENT WITH PROPATH, INC., TO PROVIDE AMERICA'S JOB CENTERS OF CALIFORNIA "ONE-STOP OPERATOR" SERVICES FOR THE PERIOD JULY 1, 2019

THROUGH JUNE 30, 2021, TOTALLING \$30,000

### IT IS RECOMMENDED:

- 1. That the WDB authorize the renewal of the agreement with Pro Path, Inc., to provide One-Stop Operator services funded under the Workforce Innovation and Opportunity Act (WIOA) for a two-year period and two annual allocations totaling \$30,000 for the periods of July 1, 2019 through June 30, 2020 followed by the period of July 1, 2020 through June 30, 2021 subject to the availability of funds and satisfactory performance; and
- 2. Authorize the Chairman to sign all documents related to this action.
- 3. Forward a recommendation to the San Joaquin County Board of Supervisors for final approval and execution.

### REASON FOR RECOMMENDATION:

On July 25, 2017, the Board of Supervisors approved an agreement with Pro Path, Inc., to provide America's Job Center of California (AJCC) One-Stop Operator services in San Joaquin County (A-17-263, B-17-477). These services were secured as part of a State approved regional procurement effort. Pro Path, Inc., is providing similar services in four (4) other counties in the Regional Planning Unit (RPU). The renewal is necessary to comply with State requirements. On April 25, 2019, all five (5) participating counties agreed to renew the agreement with Pro Path, Inc., to continue acting as the Regional One-Stop Operator that will serve the sub-section of the San Joaquin Valley and Associated Counties RPU to include San Joaquin County, Stanislaus County, Merced County, Madera County, and Kings County.

### One-Stop Operator

On December 19, 2016, the State released State Directive WSD16-14 establishing procedures for the selection of One-Stop Operators. The One-Stop Workforce Development Centers, referred to by the State as the "America's Job Centers of California (AJCCs)", are the core of California's workforce development service delivery system, serving as all-inclusive access points to education, employment, and training programs. The AJCC One-Stop Operator fulfills distinct and separate roles within the system, roles

that must be clearly articulated as part of a competitive procurement and selection processes as required by the WIOA.

In California, AJCC One-Stop Operators are responsible for coordinating service delivery among all AJCC required partners and service providers within the Local Workforce Development Area (LWDA). By having the AJCC One-Stop Operator act as the local service delivery coordinator, it allows local WDBs to focus on strategic planning and developing partnerships at the local and regional level.

The role and responsibilities of the AJCC One-Stop Operator include the following:

- Coordinating the service delivery of required AJCC partners and service providers.
- Ensuring the implementation of partner responsibilities and contributions agreed upon in the Memorandums of Understanding Phase I and Phase II.
- Reporting to local WDBs on operations, performance, and continuous quality improvement recommendations.
- Implementing policies established by local WDBs.
- Adhering to all applicable federal and state guidance and requirements.

The AJCC One-Stop Operator may not perform any of the following:

- Convene system stakeholders to assist in the development of the local plan.
- Prepare and submit local plans.
- Be responsible for oversight of itself.
- Manage or significantly participate in the competitive selection process for an AJCC One-Stop Operator.
- Select or terminate AJCC One-Stop Operator, Adult and Dislocated Worker Career Services Providers, and Youth Service Providers.
- Negotiate local performance accountability measures.
- Develop and submit budget for activities of the local WDB in the local area.

### Background

The Annual SJCWDB Retreat, held November 4, 2016, included a comprehensive overview of the One-Stop Operator, as required under the WIOA. The SJCWDB reviewed of historical data, the WIOA state and federal requirements, as well as performance history. It was determined to be in the best interest of San Joaquin County to procure a Regional One-Stop Operator with multiple Workforce Development Boards from the same Region that functions as a coordinator of the delivery of services, as agreed upon under the approved Memorandum of Understanding between the AJCC Partners.

In reaching a conclusion on the service delivery system and the solicitation of the One-Stop Operator, input was solicited from the State agencies, as well as the Workforce Development Boards in the San Joaquin Valley Region who share an interest in selecting a One-Stop Operator option that enabled the WDB to remain engaged in the delivery of career service along with the AJCC Partners, as required under WIOA. It was also the option that would maximize cost efficiency and service delivery.

### Regional One-Stop Operator

The California Workforce Development Board (State Board) has established 14 Workforce Development Regions also known as Regional Planning Units (RPU). San

Joaquin County is part of the San Joaquin Valley and Associated Counties RPU, and is comprised of eight (8) LWDAs covering 10 counties including: San Joaquin, Stanislaus, Merced, Madera, Fresno, Tulare, Kings, and Kern-Inyo-Mono Counties. The State suggested that local WDBs may regionally select an AJCC One-Stop Operator. A regional AJCC One-Stop Operator concept is the model preferred by the State Board, the California Workforce Association (CWA), and industry recognized workforce professionals.

A regional AJCC One-Stop Operator is consistent with the State's vision to maximize efficiencies, enhance cost effectiveness as the cost would be equally shared by all parties, and maintains a level of local autonomy as directed by the SJCWDB. As a result, five (5) of the LWDAs within the eight (8) LWDA San Joaquin Valley Regional Valley and Associated Counties RPU began the process of procuring a sub-regional One-Stop Operator. When presenting to the SJCWDB for discussion, it offered the best cost effective option for San Joaquin County.

This service delivery model has been recognized by the California Workforce Development Board and is the only one of its type in the State. The State Board's Deputy Director, Ms. Robin Purdy will work closely with the San Joaquin Valley and Associated Counties region as she believes this may be a model for California.

On February 22, 2017, the SJCWDB approved and recommended to the San Joaquin County Board of Supervisors its application to the State to be the Adult and Dislocated Worker Career Services provider in San Joaquin County initiating the first step towards the development and implementation of its One-Stop Center service delivery under the WIOA legislation. On March 21, 2017 the San Joaquin County BOS approved the application (B-17-189). The application was submitted to the State Board and the State Board approved the SJCWDB to be the provider of Adult and Dislocated Worker Career Services on April 27, 2017.

### Procurement Process

When selecting an AJCC One-Stop Operator, local WDBs are required to fully adhere to the federal procurement standards outlined in Uniform Guidance Sections 200.318-200.326, as well as their local procurement policies. The procurement as follows is compliant with the aforementioned expectations.

On January 31, 2017, a sub-region of the San Joaquin Valley consisting of five (5) LWDAs (San Joaquin, Stanislaus, Merced, Madera, and Kings County) collectively released, via Merced County's Purchasing Department, a Request for Proposal (RFP) to secure a regional AJCC One-Stop Operator. The RFP closed on March 7, 2017 and received no responses.

On March 22, 2017, a second RFP was released, via Merced County's Purchasing Department, with a cost not to exceed \$75,000 maximum for the primary services specified. The second RFP closed on May 3, 2017 and received one (1) response. The proposal was reviewed by subject matter experts, including Workforce Development Board members from other LWDAs, and received a score of 42 out of 100 possible points. The single proposer had no experience providing or overseeing workforce development services. The five (5) LWDAs determined that the proposal was inadequate and declared it to be a failed procurement.

A sole source procurement option was selected, as allowable, due to the failed procurement. The five (5) LWDAs reached out to Pro Path, Inc., a California Corporation that has been providing workforce development programs for over 29 years, and is currently serving as the AJCC One-Stop Operator in two (2) other LWDAs in the San Joaquin and Associated Counties RPU: Fresno and Kern-Inyo-Mono, as well as four (4) other LWDAs throughout the State.

Pro Path has provided One-Stop, Career Services, Rapid Response, Layoff Aversion and Business Services to: San Jose WIB, Contra Costa WIB, Alameda County WIB, Foothill Consortium WIB, Los Angeles County WIB, East San Gabriel, Mid-Valley, West San Gabriel Valley, Fresno WIB, Orange County WIB, San Mateo County Workforce Investment Act, NOVA WIB, and many more. Pro Path, Inc. has been awarded over 100 million in Job Training Partnership Act, Workforce Investment Act, and WIOA funds since their start in 1988. They also currently operate many WIOA special programs in the One-Stop Centers. Such operations include, but are not limited to: Veteran Employment Assistance Programs (VEAP), Orange County 4 Vets Program, Supervised Population Forward Focus Program, Senior Community Service Employment Program, 25% DW Programs, Social Services Agency WEX and EPP and many more.

Pro Path, Inc. responded to the request for a proposal to the Central Valley Region. The proposal submitted demonstrated the capacity and experience to provide all services outlined in the RFP. The One-Stop Operator Team included President David Baquerizo, Retired EDD Manager, Roger Schmitt, Retired State Workforce Development Board Rapid Response and Business Engagement Coordinator, Daniel Patterson and former Vice President of Service Delivery for ResCare Workforce Services, David Shinder.

On June 28, 2017, the WDB authorized the Executive Committee to act on behalf of the WDB and facilitate the development of the AJCC One-Stop Operator Agreement to comply with State requirements and meet State deadlines. Pro Path, Inc., has been selected by all five (5) WDB's to be the regional One-Stop Operator that will serve a subsection of the Central Valley and Associated Counties RPU to include San Joaquin County, Stanislaus County, Merced County, Madera County, and Kings County.

On July 25, 2017, the Board of Supervisors approved an agreement with Pro Path, Inc., to provide America's Job Center of California (AJCC) One-Stop Operator services in San Joaquin County (A-17-263, B-17-477).

On May 18, 2018, the Executive Directors of all five (5) participating counties agreed to renew (second year renewal) the agreement with Pro Path, Inc., to continue acting as the Regional One-Stop Operator.

On April 25, 2019, the Executive Directors of all five (5) participating counties, after reviewing the monitoring report from all five areas, agreed to renew (third year renewal) the agreement with Pro Path, Inc., to continue acting as the Regional One-Stop Operator. The monitoring included a thorough review of all deliverables listed in the contract and encompassed the contractor's Facilitation Role (dissemination of information to all partners), Validating Role (alignment regarding provision of career services), and Liaising Role (reporting of operational policies) between all partners in the AJCC. Based on the review, the One-Stop Operator received a rating of 87% and continuous to make significant progress in all areas. Part of the focus of the One-Stop Operator is working

with partners to ensure attainment of the Hallmarks of Excellence criteria set by the State for the AJCCs.

It is anticipated that this sub-region that includes the five (5) Workforce Development Areas under this Agreement will be required to undergo another procurement to secure a One-Stop Operator after the fourth year. This request for an extension of this Agreement includes a second year to facilitate the procurement process anticipated during the second year, minimizing any disruption to the One-Stop Center operations.

Approval of this recommendation will enable San Joaquin County to renew the AJCC One-Stop Operator as required under the WIOA and as required by the State. Funding for PY 2020/21 will be subject to satisfactory performance and availability of funds.

### **FISCAL IMPACT:**

If approved by the Board of Supervisors, \$30,000 will be obligated for the provision of WIOA One-Stop Operator Services (\$15,000 to be expensed in FY 2019-20 and \$15,000 to be expensed in FY 2020-21).

### **ACTION TO BE TAKEN FOLLOWING APPROVAL:**

June 11, 2	019
Ju	ne ii, z

ACTION TAKEN: APPROVED:	DISAPPROVED: OTHER:
BY:	DATE:
MOTIONED BY:	SECONDED BY:
YES:	
NO:	

### ITEM #4

ACCEPT PRISON TO EMPLOYMENT (P2E) GRANT FUNDING FOR REGIONAL PLAN IMPLEMENTATION TO PROVIDE RESOURCES TO THE FORMERLY INCARCERATED AND OTHER JUSTICE-INVOLVED INDIVIDUALS IN THE AMOUNT NOT TO EXCEED \$3,021,570 AND SECURE AGREEMENTS WITH SAN JOAQUIN VALLEY AND ASSOCIATED COUNTIES REGIONAL PLANNING UNIT GRANT PARTNERS

DATE:

May 22, 2019

ACTION ITEM: 4

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

ACCEPT PRISON TO EMPLOYMENT (P2E) GRANT FUNDING FOR REGIONAL PLAN IMPLEMENTATION TO PROVIDE RESOURCES TO THE FORMERLY INCARCERATED AND OTHER JUSTICE-INVOLVED INDIVIDIUALS IN THE AMOUNT NOT TO EXCEED \$3,021,570 AND SECURE AGREEMENTS WITH SAN JOAQUIN VALLEY AND ASSOCIATED COUNTIES REGIONAL PLANNING UNIT GRANT

**PARTNERS** 

### IT IS RECOMMENDED:

That the San Joaquin County Workforce Development Board:

- 1. Accept Prison to Employment funding in the amount of \$3,021,570 and authorize the San Joaquin County Employment and Economic Development Department (EEDD) to secure Agreements with San Joaquin Valley and Associated Counties Regional Planning Unit (RPU) Partners to support regional planning efforts, regional plan implementation, and provide services to the formerly incarcerated and other justice-involved individuals under the Prison to Employment Grant in the amount not to exceed \$2,297,821 as identified in Table A P2E funding distribution herein incorporated by reference (See Attachment 1).
- 2. Forward the Agreements to the Board of Supervisors for final approval for the of July 1, 2019 through March 31, 2022 duration.

### Background:

# Prison to Employment Regional Planning

On November 15, 2018, the State of California's Workforce Development Board (State Workforce Board) released a Request for Applications (RFA) #84049 making available \$34 Million to fund the implementation of the State of California's Prison to Employment Initiative Regional Workforce Corrections Plans and provide direct services to formerly incarcerated participants. With this funding, supportive services and "earn and learn" opportunities including, but not limited to, On-the-Job Training (OJT), Work Experience, and Transitional Jobs, would also be provided regionally through a thoughtful and comprehensive strategy.

On December 27, 2018, the RPU held a WebEx phone conference and discussed the parameters of the grant application. The discussion included a strategy to secure the information required by the grant application in regards to planned services provided, number of participants, number of supervised population, and other required content necessary to apply for the grant. The conversation also included a strategy to ensure the

Workforce Corrections section of the Regional Plan would be prioritized for completion to ensure that the necessary Prison to Employment planning activities would be accomplished to meet the grant application deadline in February 2019. During this year's Regional Plan Modification, each RPU must include its Prison to Employment (P2E) strategy consistent with the description of the P2E on the Regional Grant application. The deadline for completion of the Regional Workforce Plan is in March. The deadline to apply for this Prison to Employment funding is February 15, 2019.

On November 29, 2018, the State Workforce Board held an Application Workshop to discuss the RFA and answer questions applicants may have regarding the funding initiative. Along with local workforce development boards, the required partners include the California Department of Corrections and Rehabilitation Division of Adult Parole Operations, Community Based Organizations that serve the formerly incarcerated and other justice-involved individuals, and re-entry service providers.

Each RPU is anticipated to receive funding in two cycles with the first round of grant funds made available in April 2019 during Program Year (PY) 2018-19 and the Second Round of funding made available in July 2019 for PY 2019-20. It is anticipated that there will be funding in PY 2020-21 for Program Evaluation and Assessment.

The RFA stipulates that one local Workforce Development Board shall be designated as the applicant and fiscal agent in each RPU. On December 11, 2018, the RPU agreed that San Joaquin County should be the designated lead applicant for the Prison to Employment funding. As the Administrative Entity, San Joaquin County will also be responsible for monthly, quarterly, and final progress reports to the State, track fiscal expenditures, track participant enrollments, and update the RPU on progress made and any deficiencies as well as corrective actions that may be needed in order to ensure successful grant outcomes. San Joaquin County would also be responsible for Program Evaluation and Data Reporting necessary to satisfy the grant requirements and would be committed to attending State initiated "Community of Practice" meetings throughout the grant period.

On January 29, 2019, the San Joaquin County Board of Supervisors authorized (B-19-72) EEDD to submit a regional grant application to the State of California Workforce Development Board (State Board) for "Prison to Employment" (P2E) Grant Funding on behalf of the San Joaquin Valley and Associated Counties Regional Planning Unit (RPU).

On March 25, 2019, EEDD received notification that the State Board had provisionally approved the P2E application and provided grant funding amounts for the Implementation and Direct Services (IDS) and the Supportive Services/Earn and Learn (SSEL) grants under the P2E application. The funding available from the State Board for the RPU was significantly less than the original funding requested, thereby requiring updated planning documents, including updated budgets from all of the participating Local Workforce Development Board, new forms, and other information necessary to secure the funding available. Additionally, the San Joaquin County Board of Supervisors authorized EEDD to subcontract with other Workforce Development Boards in the RPU.

On April 11, 2019, EEDD led a conference call with all the participating Counties in the SJVAC RPU and discussed the reduced funding amounts, new State requirements, and

also provided the strategy to capture all of the information in order to meet the State deadline of May 31, 2019.

On April 19, 2019, the State Board notified EEDD that the funding amounts were reduced again (by approximately \$159,000) due to an administrative oversight (attached letter). The EEDD immediately notified all of the partners and provided each with their updated budget amounts and requested updated budget plans for the resubmission to the State.

EEDD shall secure agreements with RPU partners to provide employment-related services to approximately 220 participants and provide pre-release employment-related workshops at California Department of Corrections and Rehabilitation (CDCR) locations in the RPU as follows:

P2E Funding Distribution Table A

1 ZE i diding Distribution rabie /	,	
	Combined IDS	
	and SSEL	Total
Participating P2E Partner	Funding	Participants
San Joaquin County Employment and Economic	\$421,592	35
Development Department		
Stanislaus County Department of Workforce	\$367,731	30
Development		
	\$125,125	5
Merced County Department of Workforce Investment		
At 1 O 1 M 16 I was for such Commonstion	\$156,538	13
Madera County Workforce Investment Corporation	0005.040	F7
France Bogianal Workforce Dovelanment Board	\$685,849	57
Fresno Regional Workforce Development Board	\$309,097	26
Workforce Investment Board of Tulare County	\$309,097	20
VVOINIOTOC ITIVOCITIONI BOARA OF FAMALE COUNTY	\$145,926	12
Kings County Job Training Office	ψ110,020	. –
	\$507,555	42
Kern, Inyo, & Mono Employers' Training Resource		
	\$2,719,413	220
Project Funding		

EEDD will participate and serve participants with the grant funding and as the designated Administrative Entity, EEDD will retain 10% of the funding for Administration purposes as allowed under the grant guidelines.

Award amounts were determined through an evaluation process conducted by the State Workforce Board. Applications were evaluated based on several factors, including but not limited to, the ability of the application narrative and required application materials to respond to the requirements of this RFA, the need for workforce services for the formerly incarcerated and justice-involved individuals in the applying region, the size of the post-release population, and recidivism rate in the RPU.

### **FISCAL IMPACT**:

Once approved \$3,021,570 will be incorporated into EEDD's budget.

### ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. All necessary documents related to the grant will be prepared by the Employment and Economic Development Department and provided to each participating partner in the RPU to implement their portion of the Prison to Employment Grant.

ACTION TAKEN: APPROVED:	DISAPPROVED:	OTHER:
BY:	DATE:	
MOTIONED BY:		
YES:		
NO:		

# SAN JOAQUIN VALLEY AND ASSOCIATED COUNTIES (SJVAC) REGIONAL PLANNING UNIT - PRISON TO EMPLOYMENT GRANT FUNDING

SJVAC-RPU P2E Funding Distribution Table A

SUAC-NEO FZE FUITUIII DISHIBUITII I ADIE A		
Participating P2E Partner	Combined IDS and SSEL Funding	Total Participants
San Joaquin County Employment and Economic Development Department	\$421,592	35
Stanislaus County Department of Workforce Development	\$367,731	30
Merced County Department of Workforce Investment	\$125,125	5
Madera County Workforce Investment Corporation	\$156,538	13
Fresno Regional Workforce Development Board	\$685,849	22
Workforce Investment Board of Tulare County	260,605\$	26
Kings County Job Training Office	\$145,926	12
Kern, Inyo, & Mono Employers' Training Resource	\$507,555	42
Project Funding	\$2,719,413	220

# **INFORMATION ITEM #1**

WORKNET CENTER CUSTOMER SERVICE SURVEY

DATE:

May 22, 2019

INFORMATION ITEM: 1

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

WORKNET CENTER CUSTOMER SERVICE SURVEY

I. <u>SUMMARY:</u> The following is a summary of the information item.

1. WorkNet Center Customer Service Survey

The WorkNet Center Customer Service Survey is a continuous improvement tool designed to collect information and feedback from customers.

# **INFORMATION ITEM #2**

**SUCCESS STORIES** 

DATE:

May 22, 2019

INFORMATION ITEM: 2

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

**SUCCESS STORIES** 

I. <u>SUMMARY:</u> The following is a summary of the information item.

### 1. <u>Success Stories</u>

Success Stories of Individuals who have gone through our program and have successfully transitioned into self-sufficient employment.

# **COMMITTEE REPORTS**

Executive Committee
Data Collection and Technology
Business Development Committee
Accountability Committee
Planning Committee
WorkNet System Committee
WorkNet Charter Committee
Youth Council

**DIRECTOR'S REPORT** 

# **BOARD MEMBER QUESTIONS AND COMMENTS**